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Notice Regarding Renewal Lists

Have you registered to receive your monthly e-renewal lists?

What is an e-renewal? Each month, ENCON will send your renewal lists electronically, attaching the corresponding renewal applications* that you will require for your upcoming renewals. These lists are sent out three months in advance of renewals. Of our 3,000 brokerages across Canada, 1,450 firms already received these monthly lists.

How does e-renewal work? You provide us with several points of contact in your office who will be responsible for receiving and distributing the renewal applications to the brokers handling the renewals.

What is the benefit of e-renewal? Renewal applications will be in your hands three months prior to a renewal date. This serves as a reminder that you have renewals approaching and gives you ample time to prepare to meet with your clients.

How do you register? Just email the following information to Cathy-Lou Weaver at cathy-lou.weaver@encon.ca. Please note that we cannot send an e-renewal list to free email services such as Hotmail or Gmail.

- The name(s) of your contact(s)
- The email address(es) for your contact(s)
- The full name of your office and your full mailing address

If you have any questions regarding e-renewal, please contact Cathy-Lou Weaver.

* If you are using a version of Word that is older than Word 2003, you may experience an authentication prompt (request for a password) when trying to open the Word document. Please click "cancel," and the application will open. Alternatively, you can save the document to your hard drive.